

Automated Speed Enforcement Project

Steering Committee - Terms of Reference

ASE Objective and Vision Statement:

ASE Objective: Increase Speed Compliance through altered driver behaviour and public awareness

ASE Vision Statement ASE will be utilized to increase road user safety for all road users (including but not limited to pedestrians). Improved road user safety will be achieved by increased speed compliance, altered driver behavior and increased road user awareness.

ASE Steering Committee Purpose:

- Ensure ASE is operated cooperatively and consistently in each Ontario municipality ASE is operated in; and
- Ensures that ASE issues are addressed swiftly and completely.

Guidance:

- Establish and maintain co-operation between the providers of ASE and the communities ASE operates in;
- Ensures ASE is representative of the communities ASE operates in; and
- Establish policies for the effective operation and management of ASE, which reflect the ASE Objective and Vision statements.

Authority:

- Provincial/Municipal Operating Service Agreement recognizes and requires municipal participation in the ASE Steering Committee; and
- Municipal Councils have directed municipal staff to operate ASE in their community.

Membership:

- All municipalities which operate ASE, MTO, MAG and the Ontario Information and Privacy Commissioner; and
- Each Municipality and each Provincial Ministry shall have the ability to cast a single vote on voting items;
- Members hold the responsibility of promptly identifying to the ASE Steering Committee Chair of ASE items which the ASE Steering Committee has interest in and responsibility for.

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Operation:

- ASE Steering Committee will select its own chair;
- Meetings will be called by the chair;
- When required, the ASE Steering Committee chair may be required to cast his or her vote in order to overcome a tie vote. In these cases, the vote of the ASE Steering Committee chair shall be in addition to the chairs municipality vote; and
- Meeting minutes shall record the outcome of all decisions arrived at by vote.

Roles:

- Establishes policies for the effective management of ASE;
- Establishes and maintain all ASE operational measures (tolerance, hours of operation, ect);
- Reviews all ASE operational measures on an annual basis;
- Directs the Tasks and Objectives of the ASE Working Groups;
- Approves the roster of Working Group members and the Working Group Chair;
- Approves and amends recommendations of the Working Groups;
- Establishes the ASE Project Schedule;
- Approves ASE public awareness messaging;
- Leads problem / issue identification and approves resolutions; and
- Reviews and approves ASE Steering Committee meeting minutes.