



Help us get there.



We're building change in Brampton.

The urban centre we serve is one of the youngest, fastest growing, most diverse cities in the country. We're aiming high and thinking big, to position Brampton as an emergent global city of the future.

Leaders in our organization understand success requires passion, creativity and agility. We value progress over process. We hold each other accountable. We are a team who is engaged, excited and empowered to deliver results for Brampton.

Exciting things are happening at the City of Brampton. Take a look at what employees are working on related to our [Term of Council Priorities](#) moving us forward towards [The Brampton 2040 Vision](#).

COORDINATOR, TRAFFIC OPERATIONS

POSTING NUMBER: 104090

HIRING SALARY RANGE: \$81,325.00 - \$91,941.00 PER ANNUM

MAXIMUM OF SALARY RANGE: \$101,656.00 PER ANNUM

AREA OF RESPONSIBILITY:

Reporting to the Traffic Operations Supervisor, this position coordinates all aspects of the Traffic Operations Group. This position oversees the day-to-day activities surrounding the Automated Speed Enforcement and Vision Zero Programs, including ensuring that all traffic control devices and by-laws are adequately planned and implemented to improve the safety of all users within the right of way. Assists in the assurance of efficient and effective measures to meet divisional and Corporate service standards. This position ensures traffic operations contracts adhere to Divisional and Corporate service standards and are efficient and effective for the Traffic Operations Group.

Supervision Received and Exercised:

Receives general direction from the Traffic Operations Supervisor. The incumbent in this role is expected to work with minimal direct supervision, exercising independent judgement and initiative in a number of complex and responsible duties.

Exercises direct supervision of professional, technical and clerical staff within the Traffic Operations Group. Manages contractors, consultants, as well as internal and external teams responsible for project deliverables.

1. Direction of Staff. Supervises, trains, evaluates, coaches and participates in the discipline of staff. Sets priorities and organizes work to meet deadlines and achieve related divisional goals and objectives. Respond to all staff inquiries regarding items of responsibility, particularly regarding work schedules. Participates in the recruitment process. Manages the work plans and staffing requirements for coordinated projects to ensure adequate coverage in the execution of traffic endeavours. Assigns projects to team and external agencies for coordinated traffic initiatives. Resolves conflicts and issues within the work schedule arrangements and work direction to ensure cohesiveness within the team. Monitors performance and is responsible for addressing labour relation issues for Traffic Operations staff, as required.
2. Collaboration. Fosters relationships with a collaborative approach to business with internal and external stakeholders to oversee the Automated Speed Enforcement Program and Vision Zero including data collection, determination of eligibility and priority. Researches, analyses and generates related reports including developing Standard Operating Procedures for divisional efficiency and establishing standards.
3. Planning Design and Technical Review. Provides oversight on special event road closures. Reviews requests for proposals and quotations, contract plans, specifications and estimates for tenders. Analyzes and prepares reports and recommendations based on Traffic Engineering studies to Committees, Council, and the general public. Identifies current and capital budget requirements based on operational activities. Represents the Traffic Operations Group at meetings and on Committees, as required.
4. Operational Support. Administers and coordinates the work scheduling process for the Traffic Operations Group to ensure efficiency of work activities for the traffic technologists/Outside Services Staff/students, contractors, utilities, consultants, and developers. Ensures schedules maintain an adequate staff level for road related projects while adhering to prescribed timelines. Ensures proper road operations activities are within budgetary guidelines.

SELECTION CRITERIA:

- Post-secondary diploma in Transportation Planning/ Engineering or equivalent.
- Four years or more related experience in a traffic operations environment and a familiarity with road safety standards and traffic calming techniques.
- Two years experience as a supervisor/coordinator in a unionized environment;
- Must possess a valid non-probationary Ontario Class “G” driver’s license and the use of a personal vehicle;
- Highly proficient with Microsoft Office Suite and related traffic operations software.
- Working knowledge of applicable legislation i.e. WSIB, OH&S, Ontario Traffic Manuals, Highway Traffic Act as asset.
- Eligible for membership in the Ontario Association of Certified Technicians and Technologists.

***Various tests and/or exams may be administered as part of the selection criteria.*

Job status: Permanent
Job Type: Management and Administration
Applications must be received by: April 9, 2021
Alternate formats will be provided upon request.

As part of the corporation’s Modernizing Job Evaluation project, this position will undergo an evaluation which may result in a change to the rate of compensation. Any changes affecting this position will be communicated as information becomes available.

If this opportunity matches your interest and experience, please apply online at: www.brampton.ca/employment quoting **reference #1040900 by April 9, 2021** and complete the attached questionnaire. We thank all applicants; however, only those selected for an interview will be contacted. The successful candidate(s) will be required, as a condition of employment, to execute a written employment agreement. A criminal record search will be required of the successful candidate to verify the absence of a criminal record for which a pardon has not been granted.

Please be advised, the City of Brampton uses email to communicate with their applicants for open job competitions. It is the applicant's responsibility to include an updated email address that is checked daily and accepts emails from unknown users. As we send time sensitive correspondence via email (i.e. testing bookings, interview dates), it is imperative that applicants check their email regularly. If we do not hear back from applicants, we will assume that you are no longer interested in the Job Competition and your application will be removed from the Competition.



The City is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you require any accommodations at any point during the application and hiring process, please contact TalentAcquisition@brampton.ca or 905.874-2150 with your accommodation needs, quoting the job opening ID#, job title. Any information received relating to accommodation will be addressed confidentially.