

Department: Public Works
Division: Waste Management & Road Operations
Position: Traffic Operations & Safety Coordinator

Note: *At the Region of Halton, we treat everyone with respect, honesty, fairness and trust. As an equal opportunity employer, we are committed to establishing a qualified workforce that is reflective of the diverse population we serve. The Region of Halton is committed to providing accommodations throughout the recruitment process. If you require accommodation please notify us and we will work with you to meet your needs. We encourage applications from all qualified individuals; however, only those under consideration will be contacted.*

This is a permanent full time position working 35 hours per week.

Halton Region serves more than 595,000 residents throughout Burlington, Halton Hills, Milton and Oakville. We are committed to delivering high quality programs and services that make Halton a great place to live and work.

Joining Halton Region opens the door to a fulfilling career. Our comprehensive compensation, great benefits, and employee recognition program are a few reasons why we are one of the GTA's Top Employers.

You make a positive difference in people's lives because you provide high quality customer centered services. You operate within a highly ethical environment and will be accountable for going the extra mile, listening to your customers, creatively meeting needs and always being respectful to those you serve. As a result, you will be part of a qualified and strategic team recognized widely for caring, service excellence, innovation, integrity, inclusiveness and flexibility.

Purpose:

Reporting to the Supervisor, Traffic Safety and Operations, this position is responsible for managing programs related to the regional comprehensive traffic safety, signal timing, and data collection programs. This will require coordinating activities amongst a multi-disciplinary group, requiring effective communications and work load management.

Preferred Background:

The successful candidate will possess a diploma in Traffic Engineering with a minimum of five (5) years' experience directly related to traffic operations. Registration or eligibility for registration with the Ontario Association of Certified Engineering Technicians (OACETT) is ~~a benefit required~~. A comprehensive knowledge associated with the Transportation Association of Canada (TAC), Ontario Traffic Manual (OTM) and the Highway Traffic Act (HTA) is required. Proficiency in the use of Canadian Capacity Guide, Synchro 9, and Traffic Engineering Software will be required. A thorough and practical knowledge of engineering principles associated with transportation design, traffic safety and traffic signal management is essential. Experience in the review of traffic signal timings, signal design, collision/capacity analysis, speed zoning and an understanding of traffic safety will be essential. Strong communication, organizational and interpersonal skills are required along with proficiency with MS Office and GIS. An equivalent combination of education and experience will be considered.

Working Conditions:

The successful candidate will be made an offer of employment on condition that the Regional Municipality of Halton receives a current (obtained within the past six (6) months), original and acceptable Criminal Records Check, by the first day of employment. The incumbent will be required to drive a Regional vehicle and will be required to provide a copy of their driver's license and a driver's abstract, by their first day of employment. Incumbent must be able to perform all the necessary physical tasks associated with the position. Flexibility in work hours may be required.

Duties:

- Co-ordinates a multidisciplinary team that undertakes safety audits on the regional road network.
- Liaises with special purpose committees, internal departments and external agencies regarding the Comprehensive Road Safety Action Plan (CROSAP) program and other traffic safety initiatives.
- Manages and prepares signal timings for new signal activation/modifications to regional signal infrastructure.
- Manages and maintains signal timings at optimal level of service for Regional corridors.
- Manages the Drive Safe Educational and Speed Enforcement program.
- Assists in maintaining the Regional Collision Database program.
- Undertakes traffic operations studies and reviews to improve safety/efficiency of Regional Roads.
- Prepares safety and traffic operations related reports to council.
- Assists in developing operational policies and procedures for Regional Roads.
- Responds to public enquires on traffic and transportation related matters.
- Assists in road patrols of the regional road system and prepares work orders to maintain transportation assets in the field.
- Collects and analyzes motor vehicle collision data.
- Performs other duties as assigned.

Posted: March ~~5~~TBD, 2021

Posting Expires: March ~~19~~TBD, 2021

Posting #: PW-~~122~~TBD-21

Apply Online at: [Halton Job Postings](#)

If selected for an interview, you will be contacted by email and/or phone. Please ensure the contact information provided on your resume is up to date and that you check your email and voicemail regularly.

NOTE: Personal information collected through the job application process will only be used for the purpose of determining qualifications for employment.