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Analyst, Parking Operations and Strategic Planning

City of Barrie

Posted: Friday, December 3, 2021

Job Number: PC-21-76

Job Type: Permanent Full-time, Union

Position Closing Date: Sunday, January 9, 2022

Choose Barrie

The City of Barrie is a vibrant, progressive, and growing community with deep connections to our heritage, to nature and to the opportunities surrounding us.

Our community values quality of life; the ability to play year-round with 300 hectares of park space, our beautiful waterfront, our lively downtown core and the nearby hills, wetlands, and forests. We also value connections; to our neighbours and the community, to our road and rail network, and to the opportunity Barrie provides to enjoy life.

Everything Barrie has to offer, from the water we drink to the roads we travel on, has one thing in common - municipal workers. Joining a municipality is one of the most rewarding, engaging, and exciting careers you could choose. It is a career you can take pride in knowing that every day you make a positive impact on an entire community. We are one team, with one goal and we all work together to continue making our community great.

The Opportunity

The Transit and Parking Strategy Department strives to provide customer focused, efficient, reliable and affordable public transportation and parking services that link people, workplaces and the community and promotes economic development within the City of Barrie.

Under the general guidance and direction of the Supervisor of Parking Operations, the Analyst, Parking Operations and Strategic Planning position is responsible for contributing to key strategic parking initiatives to assist with the short and long term planning and improvement of paid parking services within the City of Barrie.

Specifically, this position conducts research, collects and presents operational data, reconciles revenue, and performs financial, systems, and data analysis to update parking strategies, policies, enhance parking technologies, improve functionality, increase operational efficiencies, maintain department revenue, and increase customer satisfaction. Additionally, this position collaborates with internal partners and external community groups in the development of an updated Parking strategy and makes recommendations on how to improve parking operations and achieve financial sustainability. Overall, this position plays an integral role in providing customer focused, efficient, and reliable parking service to the community that supports transportation diversity, a vibrant downtown, and financially sustainable parking rate within the City of Barrie.

Our Culture and Qualifications of the Job

Corporate Culture

- Your workplace values align with our corporate values of ***Strive, Share and Care*** and you want to join us in providing exceptional services and programs to build a prosperous, growing and sustainable community

Education (degree/diploma/certifications)

- Four (4) year University Degree in Transportation Engineering Technology, Civil Engineering, Land Use Planning, or related discipline

Experience

- Five (5) years of experience performing duties related to the above mentioned major responsibilities

Knowledge/Skill/Ability

- Working knowledge of the following legislation, regulations, or requirements: Highway Traffic Act; Ontario Traffic Manual, Traffic By-law, Municipal Act; Municipal Zoning Bylaws; Accessibility for Ontarians with Disabilities Act (AODA); Ministry of Transportation Regulations
- Working knowledge of the following principles and standards: Municipal structure, functions, procurement practices and accounting principles and procedures; Transit Operations, Parking Management, Strategic Planning principles
- Demonstrated Ability to:
 - maintain a high standard of public relations at all times
 - think and act strategically in a political and community service environment
 - develop, promote and maintain relationships with internal and external stakeholders
 - interpret and analyze data, identify challenges or opportunities, and make recommendations
 - perform in a manner which is consistent with corporate goals, vision, mission, and values
- Intermediate skills include: Analytical; Interpersonal; Organizational; Problem Solving; Project Management; Report-writing; Research; Time Management; Verbal Communication; Written Communication
- Advanced computer literacy using the following systems and software: Microsoft Office Suite (Excel, Outlook, Word)
- Availability to accommodate deadlines or peak period workloads that may extend beyond designated normal workday hours or normal hours per week

Conditions of Employment

- Valid Ontario Class “G” Driver’s Licence in good standing with a reliable vehicle for use on corporate business
- Satisfactory Criminal Record Check*

(*Please note that this is a requirement of the position for any new employees to the City of Barrie in accordance with the Police Record Check Procedure. Existing employees will be grandfathered from this requirement.)

Other Important Information

Location: Operations Centre, 165 Ferndale Dr, Barrie, Ontario

Hours: The normal hours of work are 35 hours per week in accordance with the Collective Agreement.

Wage: This position is within the CUPE Local 2380 Bargaining Unit with the following pay level and 2021 pay range:

- *Pay Level:* Level 8
- *Yearly Salary:* \$67,904.20 to \$81,390.40 per year
- *Hourly Pay Rate:* \$37.31 to \$44.72 per hour

Benefits: This position includes a comprehensive union benefit plan, including but not limited to extended health and dental coverage, life and accident insurance, paid vacation and sick days, short/long term disability plans, OMERS pension plan, discounted rate for City Fitness Memberships and much more.

Don’t meet the credentials as outlined but have years of directly related experience? Please see the City’s Education Equivalency Procedure to determine if you may qualify for equivalency. Further information is available at www.barrie.ca/JobOpps.

- Position Equivalency Code: F

Please note that verification of educational credentials will be required from the preferred candidate prior to an employment offer.

The City of Barrie is committed to providing a safe working environment for our employees and members of the public with whom we interact regularly and as such City of Barrie has recently implemented a COVID-19 Vaccination Procedure. This procedure aims to strongly encourage vaccination for all City staff and mandate full vaccination amongst City staff in high-risk worker groups, critical worker groups, or in accordance with provincial directives and within the limits of the Ontario Human Rights Code. All new employees will be subject to the COVID-19 Vaccination Procedure as a condition of their employment.

The City of Barrie is an equal opportunity employer, and we will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process.

Disclaimer: The job posting has been designed to indicate the general nature and essential duties and responsibilities of work performed by employees within this job title. It may not contain a comprehensive inventory of all duties and responsibilities required of employees to do this job. For full position details, please request a copy of the Job Description by emailing HR.Recruitment@Barrie.ca.

We thank all applicants and advise that only those selected for an interview will be contacted.

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